## **RESOLUTION NO. 1646**

## A RESOLUTION AMENDING PERSONNEL POLICY 310

WHEREAS to standardize the language of the Port of Pasco Employee Benefits Policy, Personnel Policy 310, as the Paid Time Off (PTO) plan has been fully implemented; and

WHEREAS the general language of the Policy has been reviewed for clarification and consistency with Port practices and compliance with state and federal requirements;

NOW THEREFORE, BE IT RESOLVED THAT Personnel Policy 310, Employee Benefits Policy is amended to reflect the full implementation of the PTO plan for all employees and other such changes included on the attached Personnel Policy 310 with the effective date of January 8, 2025.

ADOPTED this 8th day of January 2025.

PORT OF PASCO COMMISSION

Jean Ryckman, President

Jean Ryckman, President

Jordon

Vicki Gordon, Secretary